

**Commission For Women
Department of Administration
March 22, 2018**

MINUTES OF THE MEETING OF THE
NEVADA COMMISSION FOR WOMEN
DEPARTMENT OF ADMINISTRATION
March 22, 2018

The meeting of the Nevada Commission for Women was called to order by Chair Richann Bender at 9:00 a.m. on Thursday, March 22, 2018 at State Public Works Division Conference Room, 2300 McLeod St., Las Vegas, NV and 515 E. Musser St., Carson City, NV. **Exhibit A** is the sign-in sheet, **Exhibit B** is the meeting agenda, **Exhibit C** AARP Handout, **Exhibit D** Nevada Commission for women – State Capitol Breezeway Display handout. All exhibits are available and on file in the Department of Administration, Director’s Office.

COMMISSION MEMBERS PRESENT:

Richann Bender, Chair
Brenda Hughes, Vice Chair
Jo Etta Brown
Elisa Cafferata
Durette Candito
Cynthia Cicero – Phone; arrived at meeting late
Diane Fearon
Debbie Mack - Phone

COMMISSION MEMBERS ABSENT:

Alyson McCormick
Brooke Westlake

D of A STAFF MEMBERS PRESENT:

Molly Walt

OTHERS PRESENT:

Katie Armstrong, Deputy Attorney General, Attorney General’s Office
Alicia Barber, Stories in Places
Barry Gold – AARP
Rebecca Gill – Women’s Research Institute of Nevada

Agenda Item #3 - Public Comment

Vice-Chair Brenda Hughes called for Public Comment. There was no public comment.

Agenda Item #4 – FOR POSSIBLE ACTION: Review and approval of Minutes from February 27, 2018 Nevada Commission for Women Meeting.

Chair Richann Bender asked for comments and/or questions regarding the minutes; hearing none, minutes were moved to approve by Commissioner Brenda Hughes, seconded by Commissioner Jo Etta Brown. Action to approve the minutes passed unanimously.

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Agenda Items #5 – INFORMATION: Presentation by AARP Representative

Chair Richann Bender and Commissioner Jo Etta Brown introduced Barry Gold, AARP Nevada's Director of Government Relations, who presented on retirement, caregivers, and legislation that will allow family caregivers (unpaid caregivers) who are still working, the flexibility to use a portion of earned/accumulated sick leave (if their job offers sick leave) to care for family members. Information presented by AARP is included in Exhibit C.

Agenda Item #6 – INFORMATION: Update on the Exhibit of Women's Contribution to Nevada's History

Alicia Barber, Stories in Place, updated the Nevada Commission for Women on the progress of the Women's Contribution to Nevada's History exhibit. Ms. Barber started by requesting the Commissioners refer to the handout provided by Ms. Barber. Ms. Barber stated the place where she is with the exhibit is trying to solidify the content areas. Ms. Barber is trying to organize the information the Commission would like the exhibit to deliver, so each panel being developed will go through time. Ms. Barber's research has been focused on balancing historical points that are being spoken to. Commissioner Fearon asked how long the exhibit would be in place; Ms. Barber's response was that the intent was to be a permanent installation. Commissioner Cicero asked if the Commission would be changing the content of the exhibit periodically. Commissioner Cafferata stated the space for the exhibit is designated to the Commission as long as the current Governor agrees. Commissioner Cafferata continued by stating the exhibit is to be created that can stand the test of time; however, there can be an option for the Nevada Commission for Women to raise money to change out the material in the exhibit, periodically. Commissioner Cafferata suggested creating a working group to discuss content the Commissioners would like to see in the exhibit. The working group will set a date for a conference call to make suggests to give to Ms. Barber. Information provided by to the Commission by Ms. Barber is included in Exhibit D.

Agenda Item #7 – FOR POSSIBLE ACTION: Subscription to Meetup Application

Commissioner Brenda Hughes introduced the item and turned the item over to Commission Debbie Mack. Commissioner Mack requested the action to withdraw up to \$20 a month for a subscription to the Meetup application monthly service charge to be withdrawn from the Nevada Commission for Women unrestricted fund at the Community Foundation of Western Nevada. Commissioner Fearon proposed trying it for 12 months and evaluate after 12 months. Commission members agreed that Commission staff would facilitate and monitor the application. Commissioner Bender instructed all Commissioners to direct public comments addressed in the application to the Commission be answered by staff. Motion to approve was made by Commissioner Mack and Commissioner Hughes, seconded by Commissioner Fearon, motion passed unanimously.

Agenda Item #8 – FOR POSSIBLE ACTION – Nevada Commission for Women Logo Contest

Nevada Commissioner for Women staff, Molly Walt, introduced the item by requesting action to withdraw \$250 from the Nevada Commission for Women unrestricted fund at the Community Foundation of Western Nevada to be presented to the winner of the logo contest. Motion to

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approve was made by Commissioner Durette Candito, seconded by Commissioner Diane Fearon, motion passed unanimously.

**Agenda Item #9 – FOR POSSIBLE ACTION: Nevada Commission for Women
Event/Project Sponsorship Application**

Commission staff, Molly Walt, introduced the item by requesting the Commission to approve the Nevada Commission for Women Event/Project Sponsorship Application. Motion for approval was made by Commissioner Brenda Hughes, seconded by Commissioner Diane Fearon; Commissioner Cafferata asked Commission staff add the language “How will the Nevada Commission for Women be acknowledged or recognized” to the application. Commissioner Hughes and Fearon agreed to amending the motion to include the suggested added language to the application. The motion passed unanimously.

**Agenda Item #10 – FOR POSSIBLE ACTION: Nevada Commission for Women 2020
Suffrage Specialty License Plate**

Chair Bender introduced the item by requesting the Commission approve to withdraw an amount of \$500 to \$750 from the Nevada Commission for Women unrestricted fund at the Community Foundation of Western Nevada or the Nevada Commission for Women state 1029 account to purchase a surety bond for the amount of \$5,000 and the approval to submit an application for a specialty license plate to the State of Nevada Department of Motor Vehicles. Motion to withdrawal up to \$750 for the percentage to cover the surety bond and the application for the first-tier specialty license plate to be withdrawn from the Community Foundation of Western Nevada or the Nevada Commission for Women state 1029 account for approval was made by Commissioner Cafferata, seconded by Commissioner Cicero, motion passed unanimously.

**Agenda Item #11 – FOR POSSIBLE ACTION: Nevada Commission for Women License
Plate Design Contest**

Chair Bender tabled this item for a future Nevada Commission for Women meeting.

Agenda Item #12 – INFORMATION - Commission for Women Goal Updates

Chair Bender tabled this item for a future Nevada Commission for Women meeting.

Agenda Item #13 – INFORMATION - Commission for Women Financial Report

Chair Bender introduced the item and referred to the reporting to Commission staff, Molly Walt. Ms. Walt asked the Commission to agree on having the financial report reporting to the Commission on a quarterly basis, since the Community Foundation of Western Nevada updates the account information quarterly. Ms. Walt reported the current balance in the state account to be \$6,808.00. Commissioner Fearon agreed with reporting quarterly with the caveat that if the account balance ever reach \$1,000 or less; staff is to report to the Commission immediately.

Agenda Item #14 – INFORMATION - Commission for Women Chair Report

Chair Bender reported to the Commission regarding the creation of a Suffrage Event Resource Guide for the National Association Commission for Women by Commissioner Bender and staff. Chair Bender also informed the Commission of the beginning stages of planning a Suffrage

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celebration parade with the City of Henderson. The parade will be in May 2020. The event will be a two-day event; the first day would be workshops and the second day would be a parade in Henderson, NV. The Nevada Commission for Women will be working with Southern Nevada League of Voters. The Chair Bender and Commissioner Candito are also working on a quilt block for the Susan B. Anthony Museum & House 2020 Quilt Project to celebrate the Centennial Anniversary of the 19th amendment to the United States Constitution.

Agenda Item #15 – INFORMATION: Commission for Women staff report

Commission staff, Molly Walt, thanked Commissioner Durette Candito for facilitating the delivery of the television to the Grant Sawyer Building. Ms. Walt informed the Commission that the “Women’s Contributions to Nevada’s History” video is playing daily on the television. The State of Nevada Legislature located on the 4th floor of the Grant Sawyer Building has agreed to facilitate turning the television on and off daily, Monday thru Friday.

Agenda Item #16 – INFORMATION: Commission Member’s Comments/Public Comments

Vice-Chair Brenda Hughes called for Commission and/or Public Comment. Commissioner Diane Fearon asked if the Commissioners would be given talking points for the participation of the Gender Equality in the Workplace Survey. Staff, Molly Walt, responded that Commissioner Cafferata and staff worked on a flyer to distribute and if more information is needed, please let staff know. Hearing no other Commission and/or public comment, Vice-Chair Hughes closed the agenda item.

Agenda Item #17: FOR POSSIBLE ACTION: Adjournment

Chair Richann Bender adjourned the meeting at approximately 10:35 a.m.

Respectfully submitted,

Molly Walt

Molly Walt, Staff, Nevada Commission for Women

Exhibit A	Sign in Sheets
Exhibit B	Meeting Agenda
Exhibit C	AARP Handout
Exhibit D	Nevada Commission of Women – State Capitol Breezeway Display